

KINGSVILLE TOWNSHIP TRUSTEES REGULAR October 14, 2020

The October 14 2020 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Jim Branch made a motion to approve the minutes of the September 23, 2020 regular meeting minutes. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

CORRESPONDENCE: 1) It was announced that Kingsville Township had won the silent bid for the plow truck from Denmark Township at a cost of \$20,000.00. 2) Mary Novak sent a note to the trustees thanking them for getting her driveway apron completed. 3) Jim Branch asked Chris, Road Superintendent, to take a look at the street sign at Academy and School Streets, it is leaning.

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

DEPARTMENT REPORTS:

Road Department: Since 9/23, Scott Burdine has used 12.25 hours of sick time. Chris Bradek used 8 hours of sick time. Jim Evans has been mowing and mulching. He also helped around the yard. There was one footer poured at the request of the family. They paid the over charge. There was also an interment of ashes. The road is wrapping up the ditching on Fox for this year. Chris will be sending the track hoe back on Monday. There is still more finish work and grading to be done. They will try to get more of that done as weather allows. The first order of business out there in the spring will be to get the sub drains installed. Then lay out the road base, fill the berms, seed grass, and pave. Chris got the new parts to fix the loader tires. They are still waiting on Firestone to come and fix them. Scott put new blades on the grader. They also replaced a hydraulic line on the grader. Scott fixed a wiring issue on one of the Kubota mowers. The F550 was also serviced. The concrete pads at the garage are done. The jersey walls for the compost site are in place and the signs are up. The recycle dumpsters came this morning. They will be emptied Mondays and Thursdays. The driveway apron on School St. is done. We have the information gathered and are ready to discuss tractor/mower options. The permit for the fuel island completed. Chief West reviewed it and verified that all the information was presented. The application fee of \$150.00 is due with the permit. With your permission, I would like to send that in. Chief West said he would help with the process. If approved, the next step will be to run the electrical conduit to the site, followed by a driveway and pad.

Zoning: Mike DeFazio, Zoning Inspector, reported 3 new permits. 5345 Arbor Drive for a fence, 5552 Route 193, Kays Place for a repair/rebuild LED sign and 5860 S Wright Street for an outbuilding/shed. Mike had a complaint for debris being dumped at 5903 Cemetery Road. He inspected and found no issues. A violation letter was sent to 3676 State Route 84 regarding junk vehicles. He reported that there is a roll off dumpster on the property at this time. Will continue inspecting. Mike will be in communication with the Prosecutors Office regarding 6769 & 6779 Reed Road and their status.

EMS/Fire: Runs to date as of 10/14/2020 is 557 of which 462 are EMS. Mutual Aid Provided to Conneaut- three additional- 22 total calls. North Kingsville- 7 additional - 78 total. Monroe - three additional - 15 total. Sheffield - one additional - 12 total. Ashtabula Township - no changes - 1 EMS. Ashtabula City - no changes - 3 EMS calls and 1 fire call. In the Fire Station-news Dave West, Fire Chief, met with JCI contractors for addition proposal. They have cleaned/disinfected bays and gear lockers. Kingsville Elementary School was reinspected with minor infractions found. Andrew Arth has completed training and is now operating on his own shifts. \$1937.10 is the cost for suspenders, coat and pants for Andrew Arth's gear order from Fire-fly. This decision was based on not only cost but time frame for procurement. The current schedule is 100% covered. The next 28-day cycle is out and the next schedule will be made on Friday. There were no overnight shifts or after hours calls and none scheduled.

5 of the 8 after hours calls were made with only three mutual aid required. Kingsville provided one after hour mutual aid. Jim Batanian, EVT, created a list of misc. parts and filters that we will need for the trucks as he does the PMs. Apparel was order from Ringers, it has arrived and has been distributed. Engine 621 was washed and full check completed. Engine 611 is scheduled for the EVT to complete routine maintenance next. Squad 609 (1st out) had the shore line replaced, due to faulty outlet. The brush truck 604 was washed and waxed. We have received an ETCO2 capnography from UH. Happy Hearts school building has the Knox box mounted and keys in place. The monthly trainings for EMS was hosted at our station yesterday, the next training will be in Sheffield. The next fire training will be dual training with NKFD over extrication at MVC. The custom SCBA's cylinder proof has been accepted and the order for 28 cylinders was placed. A 4" supply hose has arrived. The 2021 MARCS grant from SFM office is being placed. We are doing this in conjunction with Ashtabula City FD. This will be for our yearly fees to be paid along with data for AFD to place a regional grant for themselves and the rest of the Ashtabula County departments to obtain MARCS equipment. The fire chief gave a copy of the proposal for the fire department addition from JCI Contractors for the board to review.

KIRC: KIRC, JP Ducro, Commissioner and Environmental Services are working together and still looking at options

OLD BUSINESS: 1) Mike Cliff said that he would follow up with Mr. Sessler, South Ridge, regarding dirt track and gun range once he returns from vacation. 2) Mike also reported that he still has not heard anything from Martuicco. 3) It was reported that the recycling bins and yard debris pad were good to go and already being used. 4) Discussion regarding the Health Department's recommendation that all townships, villages and cities have Trick or Treat at the same time on Saturday, October 31, 2020 from 4:00 pm to 6:00 pm. Trustees thought that the time was too early for many residents and we will continue to have Kingsville's Trick or Treat from 6:00 pm to 8:00 pm on Saturday, October 31, 2020.

NEW BUSINESS: 1) Mike Cliff made a motion to have all of the current footer requests be completed as soon as possible this year. Jim Branch seconded the motion; all yes. The trustees will discuss having a new policy regarding footers looked at during the 2021 Organizational Meeting. 2) Jim Branch made a motion to get the permit started for the Fuel Island at a cost of \$150.00. Karl Brunell seconded the motion; all yes. 3) Jim Branch made a motion to approve the Memorandum of Understanding regarding the recycle containers. Mike Cliff seconded the motion; all yes. 4) Jim Branch made a motion to have Scott Burdine be appointed Cemetery Sexton and be paid \$2500.00 annually, once a year. Jim noted that this was discussed at the 2020 Organizational Meeting but was missing from the minutes. Mike Cliff seconded the motion; all yes. 5) Mike Cliff made a motion to pay \$20,000.00 for the plow truck from Denmark. Karl Brunell seconded the motion; all yes. 6) The parking lot at the garage is done for this year. Next year the trustees will look into the best solution. 7) The trustees are tabling the purchase of a roadside mow at this time.

PUBLIC COMMENTS/CONCERNS: Nathan Powell, 3680 NRE, wanted to thank the trustees for the online meeting. Mike Cliff asked him his thoughts on the motor cross track and gun range on personal property and Nathan said that he would rather not comment on that subject except to say that he is a strong supporter of motor cross.

Jim Branch made a motion to go into Executive Session regarding personnel matters. Karl Brunell seconded the motion. Mike Cliff amended the motion and asked that fiscal officer and road superintendent be invited into the executive session as well. On the call of the roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

After a short Executive Session Karl Brunell made a motion to back into regular session. Jim Branch seconded the motion. On the call of the roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Karl Brunell made a motion to adjourn the October 14, 2020 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer